

CATEGORICAL ASSISTANCE PROGRESS REPORT
For Community Prosecution Implementation and Enhancement Grantees

Grantee: _____
Grant #: _____
City/State: _____
Contact Person: _____
E-mail: _____
Reporting Period (✓): _____ January 1 - June 30 (due July 30)
_____ July 1 - December 31 (due January 30)
Is this a Final report? _____ Yes; _____ No

INSTRUCTIONS: For each of the questions/topics below, please describe your efforts during the reporting period. Use the information you provide in this report as the foundation to describe further activity and accomplishments in future reports. For instructions on submitting your progress report, please refer to the BJA progress report web page at www.ojp.usdoj.gov/bja/disc-progreport.htm or call your Program Manager.

1. ***Implementation Status:*** Using the list of activities and time lines in your approved application, describe the status of the implementation of those tasks and what delays, if any, you have encountered. Attach a copy of a revised timetable if significant delays have occurred.
2. ***Strategies:*** Your application identified target area(s) and problems to be the focus of your community prosecution program. Using the information from your approved application, discuss the strategies that you have developed to address each of the problems. How and why did you select the particular approach to dealing with the problem(s) and why do you think the approach will address the problem. If you have results to report, please include them here. What data are you collecting to track the success of your strategies? If you have developed additional strategies or identified more problems since the submission of your application to BJA (or since your last report), please also discuss them. Your strategies should be linked to the problems you are trying to address.
3. ***Partnerships:*** What partnerships have you formed that have or will play a role in identifying and resolving problems in the target area(s)? Describe any activities that you have engaged in with these partnerships and any results that have occurred. List the partnerships, what agencies they are with, whether they have been formalized through written agreement, and what role they will play or are playing in the community prosecution program. Be sure to include all partnerships, whether or not they have been formalized through written agreement, as long as they are actively contributing to the community prosecution program.
4. ***Community Meetings:*** List each of the community meetings attended by the prosecutor and/or the staff of the prosecutor's office during the reporting period and any outcomes that have occurred as a result. Include the number and type of agencies represented in the meeting and the number of citizens in attendance and a brief description of the meeting's purpose.
5. ***Community Assessment:*** If you have measured community attitudes regarding the impact of this program on feelings of safety, awareness, empowerment, etc., please describe what you have done and note any results. If you have not conducted an assessment, please describe what plans you have to do so.
6. ***Law Enforcement and Prosecution Activities:*** Describe any law enforcement efforts, such as arrests, and prosecution activities, such as cases prosecuted, that have occurred in the target area(s) as a result of this program. If any policy or procedural changes have occurred in the prosecutor's office as a result of this program, please describe them in this section.

7. ***Miscellaneous Information:*** Please provide any information about your program that was not covered above. If you wish to highlight strategies or activities that you feel were particularly successful or innovative, please describe them here.

8. ***Technical Assistance:*** If you have encountered any major obstacles in the implementation or enhancement of your Community Prosecution program, please note them here. Identify any resources that you think will help overcome these obstacles.